

STATE WATER RESOURCES CONTROL BOARD
DATA SUBMITTER REGISTRATION FORM FOR THE SSO DATABASE

A data submitter is any individual authorized by a legally responsible official (LRO) to enter data into the online sanitary sewer overflow (SSO) database on behalf of an agency enrolled under Statewide General Waste Discharge Requirements for Sanitary Sewer Systems (WQO No. 2006-0003). A LRO must certify any submitted SSO report. A data submitter may be other agency employees, contractors, labs, etc. A LRO is the only individual that can authorize data submitters on behalf of their agency. This form enables agencies to register a data submitter for SSO reporting.

1. Data Submitter Registration Information

Print Name: _____

Mailing Address: _____

Phone Number: _____

FAX Number: _____

E-Mail Address: _____

Agency: _____

Agency WDID #: _____

Sanitary Sewer System: _____

Title/Role: _____

Signed: _____ Date: ____ / ____ / ____

2. Approved by a Legally Responsible Official for the agency on file with the State Water Board

I, _____, certify that I am a legally responsible official for

_____. My signature on this form authorizes a data
agency

submitter account to be created within CIWQS for the individual listed above. A data submitter account

will allow this individual to enter, edit, and delete data associated with SSO reports for the agency.

Regional Water Quality Control Board: _____

Agency WDID #: _____

Signature: _____ Date: ____ / ____ / ____

Mail, Fax, or e-mail completed form to:

CIWQS Registration

P.O. Box 671

Sacramento, CA 95812

Fax: (916)341-5935

E-Mail: ciwqs@waterboards.ca.gov

NOTE: Please call the CIWQS Help Center with any questions regarding this form at (866)792-4977.